



ELECTRICAL/MISCELLANEOUS SERVICES ORDER FORM

Check Event Location: Benton Convention Center Marriott Hotel Embassy Suites Hotel

Please complete and return to Twin City Quarter; 460 N. Cherry Street; Winston-Salem, NC 27101 or fax to (336) 728-4020.
ALL ORDERS must be received 14 days prior to move-in to receive the advance price.

For questions regarding additional services, please contact our Event Planning Department, 336.725.3500

PRICES ARE GUARANTEED 90 DAYS PRIOR TO EVENT

QUANTITY	ITEM	ADVANCE	FLOOR	TOTAL
	110V/20 amp Elec. Outlet	55.00	75.00	
	120V/30 amps & Under	85.00	105.00	
	220V/30 amps – 100amps	115.00	135.00	
	208V Single Phase	150.00	170.00	
	208V/3 Phase	250.00	275.00	
	Telephone Line (without handset) <i>with Handset, additional \$25</i>	100.00	120.00	
	Wired Internet	150.00	170.00	
	Water Service (2 weeks notice required)	155.00	175.00	
Phone lines are available on a limited basis, upon request only. If you require a phone line & none are available, please contact BellSouth <u>directly</u> at 1-800-919-2800.				
		Total Cost		

We can only guarantee that we will be able to provide power if you order in advance. Not all locations of the building have access to higher amperage or voltage power.

Method of Payment:

_____ Cash (at show only)

_____ Check Amount

Credit Card

_____ Visa

_____ Master Card

_____ American Express

Card # _____

Expiration Date: _____

 Cardholder's Signature

Payment Policy: 100% advance payment or credit card information must accompany your order prior to move-in day to qualify for advance prices. All orders received without payment or ordered at the show will charge at the floor price. All payments for floor orders must be made at the time of the request.

Name of Convention/Show: _____

Name of Company: _____ Telephone #: _____

Date of Convention/Show: _____ Booth No. (If known): _____

Person in Charge: _____

Address: _____